



CROFTON SCHOOL

KINDNESS AMBITION DILIGENCE

Site Assistant

37 hours per week, 52 weeks per year

Salary: Grade C £24,405 to £25,430

We seek to appoint a Site Assistant to manage and undertake both planned and reactive site duties to support school maintenance and health and safety requirements.

The successful candidate will be required to assist the Site Manager to ensure the site is maintained to a high standard, including the implementation of the internal and external maintenance plan, arrange and direct contractors on the site, set up furniture and equipment, cleaning of outside hard areas, litter collection and the removal of graffiti. You will also be required to carry out security procedures for the site including opening and closing the premises as required. Previous experience in a similar role or building trade experience is desirable but not essential.

This is an exciting time to join us at Crofton; we are a happy and ambitious school, excited about our journey to become exceptional. We are part of HISP Multi Academy Trust, who believe in building excellent educational environments that inspire and unlock potential in all our school communities. Their ethos is one of sustainable school improvement; and schools joining the trust do so with the aim of improving themselves and each other through the development and embedding of a professional continuum.

Crofton School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. References will be taken up for those candidates short-listed for interview. The successful candidate will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

CVs are not accepted. For more information and a downloadable application pack see our website <http://www.croftonschool.co.uk> - click the 'Recruitment' heading under 'Our School'.

A tour of the school for all short-listed candidates is included as part of the interview process.

Closing Date: Noon Friday 23 May 2025

